PA P Approved For Release 2000/09/07 : CIA-RDP66B00560R000100190045-6

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## INSTRUCTIONS—READ CAREFULLY

- 1 (a). This general power of attorney may be used for the collection of checks drawn on the Treasurer of the United States in payment of principal or interest on public debt obligations or obligations guaranteed by the United States, tax refunds and payments for goods and services.
- 1 (b). For all other classes of payments a specific power of attorney (Form 6570) is required; however, a special power of attorney (Form 6711) naming a bank as attorney in fact, limited to a period not to exceed 12 months and reciting that it is not given to carry into effect an assignment of the right to receive the payment, either to the attorney in fact or to any other person, may also be used.
- 2. If the signature of the grantor is made by mark, it should be witnessed by at least one person who can write besides the acknowledging officer, giving his place of residence in full.
- 3 (a). This power of attorney should be acknowledged before a notary public or other officer authorized by law to administer oaths generally. If in a foreign country, the acknowledgment should be made before a United States diplomatic or consular representative. If such an officer is not available, it may be acknowledged before a notary or other officer authorized to administer oaths, but his official character and jurisdiction must be certified by a United States diplomatic or consular officer, under the seal of his office.
- 3 (b). Seals of attesting officers must always be impressed; provided, however, that where acknowledgments before a notary public, or other officer authorized by law to administer oaths, are not thus authenticated by the official impression seal of such officer, the power should be accompanied by a certificate from the proper official showing that the officer was in commission on the date of the acknowledgment. The date when the officer's commission expires should appear in any event. If a certificate is furnished, such certificate should show the dates of the beginning and expiration of the officer's commission, and such period of commission should include the date of acknowledgment of the power.
- 3 (c). Notwithstanding the foregoing, persons subject to military jurisdiction may acknowledge powers of attorney before officers specially designated for that purpose pursuant to law.
- 4. This power of attorney is revoked by the death of the grantor and may also be revoked by notice from the grantor to the parties concerned. Notice of revocation to the Treasury will not ordinarily serve to revoke the power.
- 5. If it is desired that checks be mailed to the attorney instead of to the payer, formal notice of change in the post-office address, identifying the checks affected, should be forwarded to the administrative office which authorized issuance of the checks.
- 6. POWERS OF ATTORNEY NEED NOT BE FILED WITH THE TREASURER OF THE UNITED STATES.